



Florida Association of  
Professors of Educational Leadership

**FLORIDA ASSOCIATION OF PROFESSORS OF  
EDUCATIONAL LEADERSHIP**

**(FAPEL)**

**GOVERNING DOCUMENTS**

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**A. CONSTITUTION**

<b>ARTICLE I</b>	<b>Name &amp; Purpose</b>
Section 1	Name & Purpose
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<b>ARTICLE III</b>	<b>Membership</b>
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**ARTICLE I - NAME and PURPOSE**

Section 1. The name of this organization shall be the Florida Association of Professors of Educational Leadership. The purpose of this association shall be the improvement of the education and training of education leaders through teaching, research, and service.

**ARTICLE II - AFFILIATION**

Section 1. This association shall be affiliated with the Florida Association of School Administrators.

**ARTICLE III - MEMBERSHIP**

Section 1. Membership is open to any faculty member in any Florida college or university with assigned responsibilities in teaching, research, and service for educational leadership, upon payment of annual dues as provided by the By-Laws.

Section 2. Any full member shall be entitled to vote, hold office, participate in discussions and otherwise accrue all benefits of the association.

Section 3. Non-voting membership is open to any educational leadership graduate student in any Florida college or university, upon payment of annual dues as provided by the By-Laws.

**ARTICLE IV - ADMINISTRATION**

Section 1. The officers of the organization are as follows: President, President-Elect, Secretary, Treasurer, and Past-President. Officers shall constitute the Board of Directors. Officers must be members of the organization in good standing.

Section 2. The President-Elect shall become President upon completion of the term of office for the preceding President. A person elected to hold any office may not succeed him/herself in that office. A vacancy, except in the position of President, shall be filled by the remaining members of the Board of Directors. In the case of the vacancy of the presidential office, the President-Elect shall become president for the remainder of that term.

**B. BY-LAWS**

<b>ARTICLE I</b>	<b>Dues</b>
Section 1	Regular members
Section 2	Graduate student members
Section 3	Organizational membership
<b>ARTICLE II</b>	<b>Quorum</b>
Section 1	Quorum
<b>ARTICLE III</b>	<b>University-College Representation</b>
Section 1	University-College Representation
<b>ARTICLE IV</b>	<b>Duties of Officers</b>
Section 1	President
Section 2	President-Elect
Section 3	Past President
Section 4	Secretary
Section 5	Treasurer
<b>ARTICLE V</b>	<b>Committees</b>
Section 1	Standing and Special Committees.
<b>ARTICLE VI</b>	<b>Calendar</b>
Section 1	Calendar
<b>ARTICLE VII</b>	<b>Meetings</b>
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<b>ARTICLE VIII</b>	<b>By-laws</b>
Section 1	By-law Changes
<b>ARTICLE IX</b>	<b>Rule of Order</b>
Section 1	Robert's Rules of Order

**ARTICLE I - DUES**

Section 1. Annual dues for regular members shall be \$50 for the membership year July 1- June 30 each year.

Section 2. Annual dues for graduate student membership shall be one-half of the regular member rate for the same time period.

Section 3. Institutional membership shall be four times the rate established for individual member dues (i.e., \$200 given the current individual rate of \$50).

**ARTICLE II - QUORUM**

Section 1. Three of the members of the Board of Directors shall constitute a quorum of that body; members attending a scheduled meeting of the association shall constitute a quorum of that body.

**ARTICLE III - UNIVERSITY-COLLEGE REPRESENTATION**

Section 1. Each college or university represented with members in the association shall designate one member to serve as the local contact person for the Board of Directors.

**ARTICLE IV - DUTIES OF OFFICERS**

Section 1. President. It shall be the duty of the President to call meetings and to chair the Board of Directors. The President shall preside at all meetings of the association.

Section 2. President-Elect. It shall be the duty of the President-Elect to serve as a member of the Board of Directors, and to assist the President in carrying out responsibilities. The President-Elect shall serve as membership chairperson for the association. The President-Elect shall serve as President in the absence of the President.

Section 3. Past-President. It shall be the duty of the Past-President to serve as a member of the Board of Directors, and to assist the President in carrying out responsibilities. The Past-President shall represent the association at professional meetings. The Past-President shall lead the Past-President's Graduate Student Development Program.

Section 4. Secretary. It shall be the duty of the Secretary to take, prepare, and distribute to all members minutes of all meetings. The Secretary shall prepare and distribute agendas for board and association meetings, and perform other such duties as pertain to that office.

Section 5. Treasurer. It shall be the duty of the Treasurer to oversee the financial affairs of the association.

**ARTICLE V - COMMITTEES**

Section 1. Standing and special committees of this association shall be appointed by the president with the approval of the Board of Directors.

**ARTICLE VI - CALENDAR**

Section 1. All officers shall assume office on July 1 of each year. The nominating committee shall be appointed by January 1 and report to the membership by March 1 for elections to be conducted by April 1.

**ARTICLE VII - MEETINGS**

Section 1. The association shall hold at least one meeting annually at a time and place designated by the Board of Directors.

**ARTICLE VIII - BY-LAWS**

Section 1. By-laws or changes in the By-laws may be proposed by any member of the organization in a regular meeting and may be adopted by a majority of those present.

**ARTICLE IX-RULES OF ORDER**

Section 1. On all questions of Parliamentary Law not specifically covered in the Constitution and Bylaws, *Robert's Rules of Order, Revised* shall be governing authority.